

AGENDA

Meeting: SOUTH WEST WILTSHIRE AREA BOARD

Place: South Newton & Great Wishford Village Hall, Warminster Road, South Newton, Salisbury, SP2 0PJ

Date: Wednesday 23 June 2010

Time: 7.00 pm

Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgell and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk or Richard Munro (South West Wiltshire Community Area Manager), Tel: 01985 844825 or (email) richard.munro@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Bridget Wayman – (Chairman)
Cllr Josephine Green – (Vice-Chairman)
Cllr Richard Beattie
Cllr Tony Deane
Cllr George Jeans

Nadder and East Knoyle
Fovant and Chalke Valley
Wilton and Lower Wylde Valley
Tisbury
Mere

Items to be considered	Time
<p>1. Welcome and Introductions</p>	7.00pm
<p>2. Apologies for Absence</p>	
<p>3. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	
<p>4. Minutes (Pages 3 - 16)</p> <p>To confirm as a correct record and sign the minutes of the meetings held on 21 April and 18 May 2010 (copies attached).</p>	
<p>5. Chairman's Announcements (Pages 17 - 20)</p> <p>To receive announcements from the Chairman including:</p> <ul style="list-style-type: none"> • Appointment of Area Board Chairman and Vice Chairman • Highways Works Programme • Contaminated Land Strategy 	7.05pm
<p>6. Review of County Library Services</p> <p>To receive a presentation on the review of library services.</p> <p><i>Officer: Niki Lewis</i></p>	7.15pm
<p>7. Local Transport Plan Scheme Funding Allocation</p> <p>To receive information on the process for indentifying and funding transport schemes in the Community Areas.</p>	7.35pm
<p>8. Sustrans' Connect2</p> <p>To receive a presentation on the proposed cycle path through Wilton.</p> <p><i>Officer: Alistair Millington</i></p>	7.45pm
<p>9. NHS Wiltshire Out-of-hours Service</p> <p>To receive information on the changes to the medical out-of-hours service.</p> <p><i>Officer: Jo Howes</i></p>	8.00pm

10.	<p>Community Grant (<i>Pages 21 - 24</i>)</p> <p>The Area Board members will consider an application for funding from one applicant as follows:</p> <ul style="list-style-type: none"> • Chilmark Playground Management Committee – Safety Surfacing and Swing Seats <p><i>Officer: Richard Munro, Community Area Manager</i></p>	8.10pm
11.	<p>Community Asset Transfer</p> <p>The Area Board members will consider an application by Donhead St Mary Parish Council for the transfer of land in Ludwell currently owned by Wiltshire Council – report to follow.</p> <p><i>Officer: Richard Munro, Community Area Manager</i></p>	8.15pm
12.	<p>Performance Reward Grant Scheme (<i>Pages 25 - 32</i>)</p> <p>The Area Board members will consider a proposal from the Portfolio Holder for Communities for funding from the Performance Reward Grant Scheme for resources to support Wiltshire Community Payback.</p> <p><i>Officer: Richard Munro, Community Area Manager</i></p>	8.20pm
13.	<p>Update from Community Area Partnerships</p> <p>The Board will consider the Community Area Partnership (CAP) 2010/11 work plans and funding submissions from:</p> <ul style="list-style-type: none"> • SW7CAP (Mere Community Area Partnership) • TAPCAP (Tisbury Community Area Partnership) • WilCAP (Wilton Community Area Partnership) <p><i>Community Area Partnership Chair</i></p>	8.25pm
14.	<p>Update from Partners (<i>Pages 33 - 38</i>)</p> <p>To receive updates from partners.</p>	8.40pm
15.	<p>Update on Issues</p> <p>To receive an update on the progress of issues to date.</p> <p><i>Officer: Richard Munro, Community Area Manager</i></p>	8.50pm
16.	<p>Any Other Questions</p> <p>The Chairman will invite any remaining questions from Partners, Town/Parish Council Representatives and the floor.</p>	8.55pm

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| 17. Appointments to Outside Bodies (<i>Pages 39 - 40</i>) | 8.55pm |
| To note the appointments to outside bodies which were made by the Board last year and to note that these appointments will continue as detailed for 2010/11 (attached). | |
| 18. Future Meeting Dates, Evaluation and Close: (<i>Pages 41 - 42</i>) | 9.00pm |
| A copy of the Forward Plan is attached for information. | |

Future Meeting Dates

Wednesday, 25 August 2010

7.00 pm

East Knoyle Village Hall

Wednesday 13 October 2010

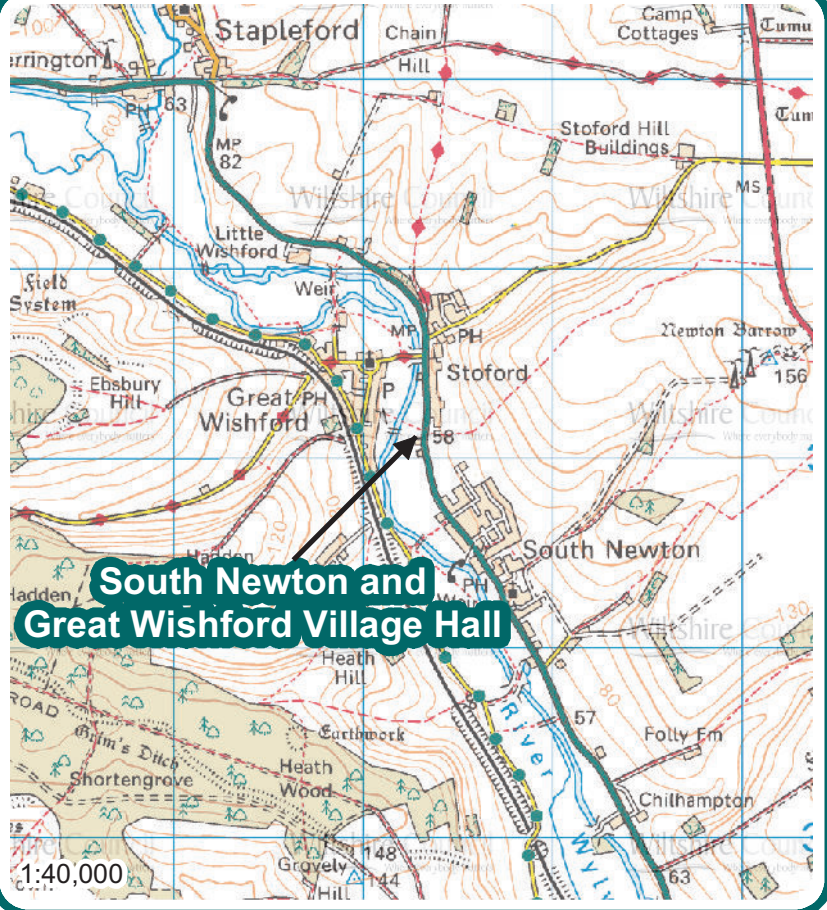
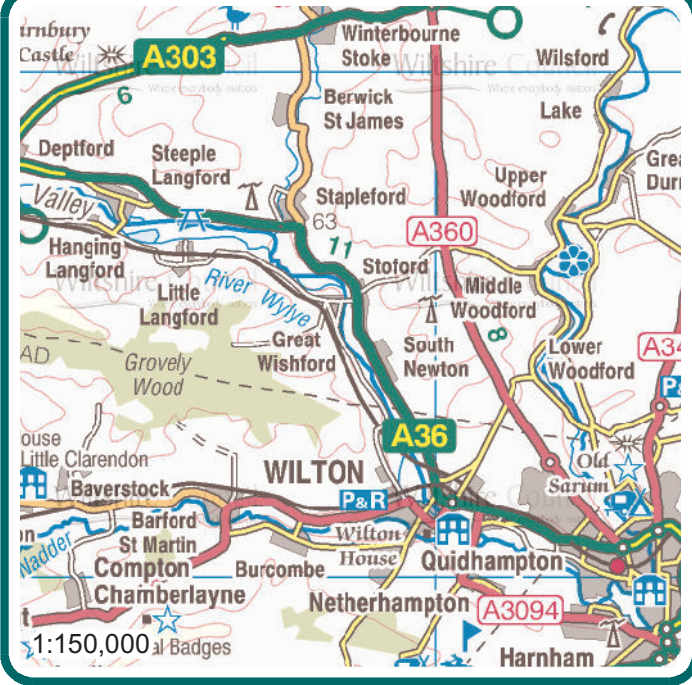
7.00 pm

The New Remembrance Hall, Charlton

Wednesday 8 December 2010

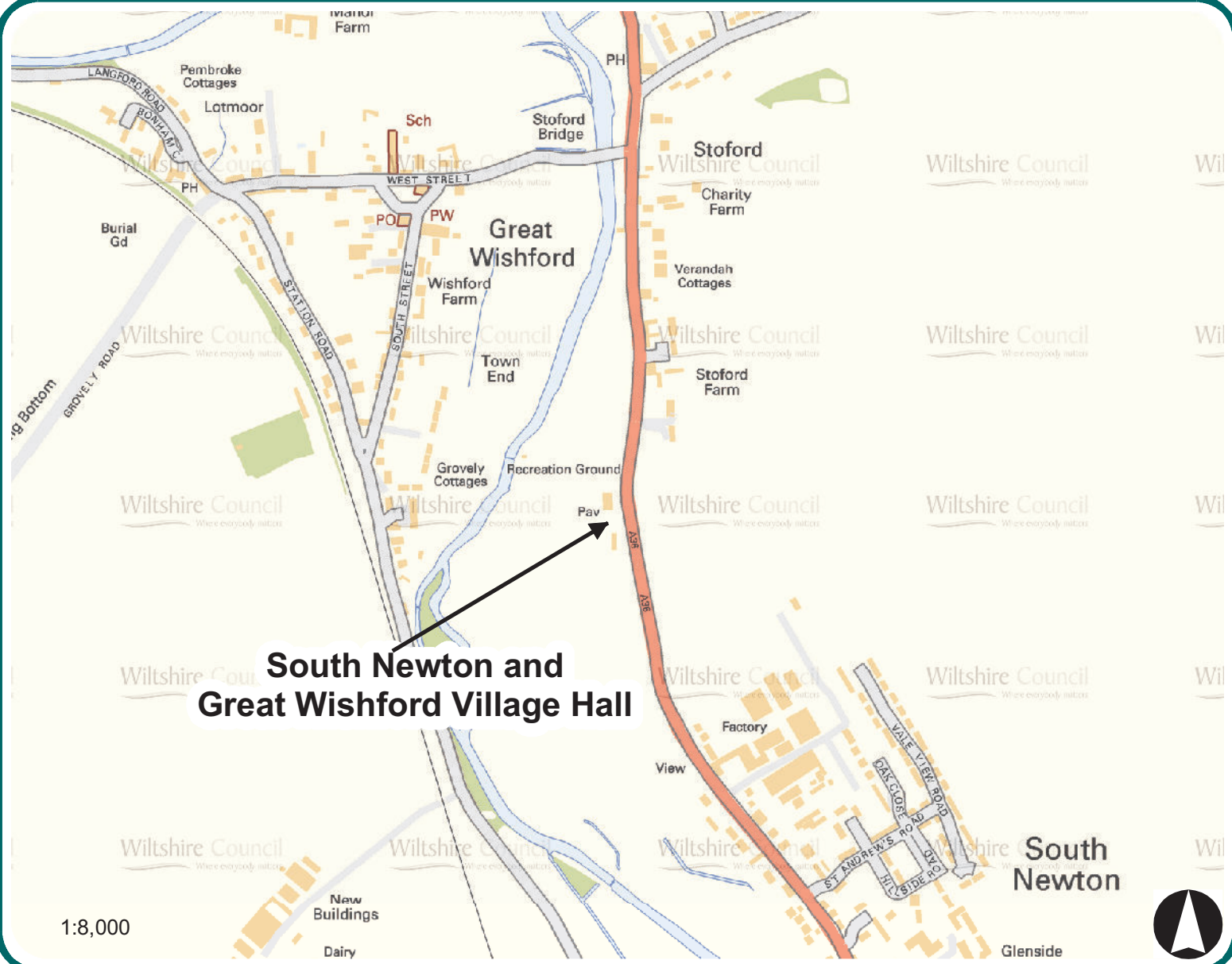
7.00 pm

Dinton Village Hall



South Newton and Great Wishford Village Hall
 South Newton
 Salisbury
 SP2 0PJ

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Nadder Hall, Weaveland Road, Tisbury, SP3 6HJ
Date: 21 April 2010
Start Time: 19:00
Finish Time: 21:30

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Bridget Wayman (Chairman), Cllr Jose Green (Vice Chairman),
Cllr Richard Beattie, Cllr Tony Deane, Cllr George Jeans

Cllr Toby Sturgis, Cabinet Member for Waste, Environment and Property

Wiltshire Council Officers

Richard Munro, Community Area Manager
Lisa Moore, Democratic Services Officer
Kevin Sweeney, Senior Manager – Operations and Staffing (Youth Services)
Jaki Farrell, Youth and Community Worker

Town and Parish Councillors

Bishopstone Parish Council – T Long and J Thompson
Chilmark Parish Council – P Boyles
Dinton Parish Council – C Smith and D Kerley
Donhead St. Mary Parish Council – J Barnes and J Pendrill
Hindon Parish Council – J Robinson
Mere Parish Council – R Coward
Sutton Mandeville Parish Council - W Brooks
Swallowcliffe Parish Council – G Ewer
Teffont Parish Council – R Long-Fox and Z Faulkner

Tisbury Parish Council – J Amos, D Carrole, F Corp, P Duffy and S Harry
West Tisbury Parish Council – I Lacey and R Platts
Wilton Town Council – P Matthews

Partners

Wiltshire Police - Inspector David Minty and DC Andy Rogers
TAPCAP – N Knowles and M Neal
Wiltshire Libraries – Hilary Glyde

Members of Public in Attendance: 13

Total in attendance: 49

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the South West Wiltshire Area Board and introduced Councillor Toby Sturgis, Cabinet member for Waste, Environment and Property.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Graham Hogg, Service Director • Eric Mitchell, Mere Parish Council 	
3.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>	
4.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the previous meeting were agreed a correct record and signed by the Chairman subject to the following changes:</p> <p>A correction to those listed in attendance, the Parish representative for Burcombe Without was N Lefroy, and for Bowerchalke it was R Weaver.</p> <p>The contact telephone numbers for Clarence (Highways reporting hotline) were highlighted, as follows:</p> <p>From a landline – 0800 23 23 23 From a mobile phone – 01225 77 72 34</p>	Lisa Moore
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman informed the Board that at the end of the financial year, Jane Scott, the Leader of the Council, had announced that extra funds had been made available for distribution through Area Boards. The total amounts of funding to be divided among the eighteen Area Boards are detailed below:</p> <ul style="list-style-type: none"> • £100,000 – to help young people access services available 	

- to them
- £250,000 – for improvements to local highways
- £100,000 - for improvements to street lighting

The funds available to the South West Wiltshire Area Board would be based on there being three community areas.

The Chairman drew attention to the consultation papers which were attached to the agenda and urged anyone who had a particular interest in any of them to participate in the consultation exercises. The consultation papers were:

- **Gypsy and Traveller Consultation**
Wiltshire Council was in the early stages of finding land for gypsy and traveller sites. Information would be available from the end of April on the Council's website (www.wiltshire.gov.uk) and in libraries and Council offices. A number of drop in events were also planned – details were available on page 15 of the agenda.
- **Consultation on Services to Children with Special Educational Needs**
The Council was in the process of consulting on the provision of services to Children with Special Educational Needs. Details were available on page 17 of the agenda and on the Council's website.
- **Contaminated Land Strategy for Wiltshire**
The Council was in the process of consulting on the above document. Details were available on page 19 of the agenda and on the Council's website.
- **Air Quality Strategy for Wiltshire**
The Council was in the process of consulting on the above strategy. Details were available on page 21 of the agenda and on the Council's website.

Councillor Toby Sturgis explained the process behind the Gypsy and Traveller consultation, and urged anyone who was interested to attend the meeting due to be held on Thursday 13 May 2010, from 4.00pm – 8.00pm at City Hall, Salisbury.

A discussion then ensued; one of the points raised was that half a mile outside of Wiltshire, Dorset County Council were planning a Gypsy and Traveller site which had not been detailed on the map (on display at the meeting). Councillor Sturgis informed the Board that Wiltshire Council had written to neighbouring authorities, and that sites planned around the borders of Wiltshire would be taken into account.

	<p><u>Reducing Street Lighting</u></p> <p>Also discussed was the public consultation on whether to dim or turn off certain street lights within the community. Richard Munro, Community Area Manager agreed to write to parish councils and relevant stakeholders to invite comments.</p> <p><u>Decision</u> The Board agreed that Richard Munro would liaise with all concerned to produce a list of street lights for consideration in the dimming/switching-off project.</p> <p><u>Wilton Middle School Update</u></p> <p>Councillor Richard Beattie gave an update on recent developments at the Wilton Middle School site, informing the Board that part of the site had recently been sold to the Plymouth Brethren, whilst the southern part of the site would be used for a youth centre.</p> <p>Benefits of the move would include:</p> <ul style="list-style-type: none"> • The vandalism to the empty building in Wilton would stop. • Wilton would have a youth centre. • Minor road improvements would take place. <p>The consequence of the Plymouth Brethren relocating to Wilton was that they would move out of the school at Tisbury, leaving the building vacant. The Chairman informed the Board that she had been asked by Councillor Jane Scott (Leader) and the Planning Department to put together a scheme for the development of the building.</p> <p><u>Youth Worker Staffing Allocations</u></p> <p>Kevin Sweeny, Senior Manager – Operations and Staffing (Youth Services), explained that Wiltshire Council had recently looked at how youth work was funded, and ascertained that some areas were receiving more than others, but that rural areas were receiving less.</p> <p>It had been established that for every community area there should be a set entitlement to core funding. From 1 April 2010, budgets had been set which would fund additional hours of youth development work/support. The combined three community areas within the South West Wiltshire Area Board would receive 75 additional hours per week.</p>	<p>Richard Munro</p>
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	<p>Although funds were available, changes would not take effect immediately, as it would take time to arrange people to cover the additional hours.</p> <p>Jaki Farrell, Youth and Community Worker for the areas informed the Board that as a result of the forthcoming extra hours of support, she had begun to work in the more rural areas to drum up interest amongst the young people. Some consultation work for the young people had been planned to establish how best to use the additional support.</p>	
6.	<p><u>Police Protective Services</u></p> <p>DC Andy Rogers, from the Vulnerable Adult Unit, Wiltshire Police, gave a presentation on Public Protection Services, and outlined the remit of the service, listing the sections within it, these were:</p> <ul style="list-style-type: none"> • Major Crime • Special Branch • Economic Crime • Public Order • Civil Contingencies • Critical Incidents • Organised Crime • Public Protection • Forensic Department • Operations <p>DC Rogers added that by working as a team his unit dealt with over 2000 cases involving vulnerable adults per year.</p> <p>Inspector David Minty explained that the purpose of the presentation was to show local people what services were available, and what work was going on behind the scenes within the special units within the police force.</p>	
7.	<p><u>Tisbury Parking Project</u></p> <p>Ione Lacey gave an update to the Board on the interim findings of the working group. Some of the points raised were:</p> <ul style="list-style-type: none"> • Group were to find a sponsor to fund further work • Improve parking near the railway station • Form a local traffic group • Look into buying Johnsons field opposite the railway station 	

	<ul style="list-style-type: none"> • Improve communications with South West Trains • South West Trains forecast a 25-35% in growth over ten years (from 2006) • Growth would lead to the requirement of an extra 30-40 car park spaces <p>After discussion, several people suggested that South West Trains should be responsible for funding a project to increase the number of car parking spaces, as it was their problem.</p> <p>One suggestion, once funding had been sought, was to create a car park with a barrier which would divide the car park, with a fee for the spaces at the front and free spaces beyond the barrier, which would be raised after the early morning commuters had travelled to work.</p>	
8.	<p><u>Community Area Grants</u></p> <p>The Board considered five grant applications for funding under the Community Area Grant Scheme. The Chairman allowed applicants present to speak in support of their application and invited comments from the public.</p> <p>After discussion the Board voted on each application.</p> <p><u>Decision</u> Donhead St Mary Parish Council was awarded £5,000 towards their project to refurbish the Tennis Courts/Multi Use area.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2010/11 and would improve the sports facilities for the community.</i></p> <p><u>Decision</u> West Knoyle Parish Council was awarded £4,000 towards their project to purchase and install Play Equipment in an existing play area.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2010/11 and would improve the play facilities for the community.</i></p> <p>The Chairman Councillor Bridget Wayman abstained from voting for this application as she lived there.</p> <p><u>Decision</u> The application from Tisbury Bowls Club was approved and the project granted £1,465, but it was agreed that the grant</p>	Richard Munro

	<p>money be paid to Tisbury Parish Council, instead of the applicant.</p> <p><u>Reason</u> <i>If Tisbury Parish Council were awarded the money, they could apply for planning permission at the Parish Councils' reduced fee rate, and could work with the Bowls Club to oversee the works to the Clubhouse. The application met the Community Area Grant Criteria for 2010/11.</i></p> <p><u>Decision</u> The application from Zeals Village Design Statement (VDS) Working Party was refused.</p> <p><u>Reason</u> <i>The Board felt that as other Parishes had already funded their own VDS, the applicant should do the same.</i></p> <p><u>Decision</u> Hindon Village Hall was awarded £2,570 towards their project to upgrade the Village Hall Lighting.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2010/11 and would be of benefit to a wide range of people in the community.</i></p> <p>Councillor Jose Green abstained from voting on this application as she had a query relating to the financial figures which could not be answered at the meeting.</p>	
9.	<p><u>Updates from Community Area Partnerships</u></p> <p>Richard Munro, Community Area Manager explained that the representatives from SW7CAP (Mere) and WilCAP were both unable to attend the meeting. He agreed to get together with them at some point after the meeting to draw up report papers for the next Area Board meeting.</p> <p>Nigel Knowles, Chairman of TAPCAP gave an update, explaining that a revised budget plan had been produced, which took into account the under-spend of the previous financial year, but that there had not been time to circulate the revised document to Councillors in advance of the meeting.</p> <p>Plans for 2010/11 included:</p> <ul style="list-style-type: none"> • Assistance to the Area Board with the production of a Community Area Plan • To create a first draft of the Community Area Plan • Recruit an administrator for TAPCAP, to act on the same 	

	<p>level as a parish clerk</p> <ul style="list-style-type: none"> • To seek outside funding • To recruit volunteers to assist, and join TAPCAP <p>Councillor Tony Deane advised the Board that as he had not been able to study the document prior to the meeting, he felt that a deferral on awarding any further funds would be appropriate before he could make his decision.</p> <p>The Board then discussed the option for deferral.</p> <p><u>Decision</u> The Board agreed to defer TAPCAP's request for funding until the next meeting of the Area Board, to allow Councillors time to consider the revised documents fully.</p>	Richard Munro
10.	<p><u>Updates on Issues</u></p> <p>Richard Munro, Community Area Manager informed the Board that a list of all current issues could be found in the agenda packs. For further information people were advised to go online where they could track the progress of the current issues, or report new ones.</p> <p>http://www.wiltshire.gov.uk/areaboards/southwestwiltshireareaboard.htm</p>	
11.	<p><u>Forward Plan</u></p> <p>The Board were asked to note the forward plan attached to the agenda. People were informed that they could contact the Community Area Manager, if they had a specific item to be considered on a future agenda. He would then liaise with the Chairman to see if it would be possible to include these items.</p> <p><u>Decision</u> The Area Board noted the forward plan.</p>	
12.	<p><u>Any Other Questions</u></p> <p>The Chairman invited any other questions from those present. These were:</p> <ol style="list-style-type: none"> 1. Dinton Parish Councillor Charles Smith informed the Board that at the east end of Dinton, where the new houses had been built, a pedestrian refuge had been installed on the road. It had been established that a number of vehicles had been travelling through on the wrong side of the road, and at 	

	<p>3. Inspector David Minty, Wiltshire Police gave an update to the Board. Points covered were:</p> <ul style="list-style-type: none"> • At the end of the financial year, reported crime in Mere was up by 8 and down by 31 in Tisbury. Reported crimes in Wilton were down by 130. • Burglaries were down across the whole area, but prevention was the key to keeping burglary figures to a minimum. • Two people had been caught in connection with the post office burglaries and were currently out on bail, pending further evidence gathering. <p>Inspector Minty thanked the local people and groups like the Neighbourhood watch for their assistance in reporting crime, and he thanked PC Andy Fell as he was the officer who had caught the two suspects in connection with the post office burglaries.</p> <p>Inspector Minty urged people to spread the word that over the summer valuables should not be left in vehicles whilst unattended, especially at beauty spots, as it could attract criminals.</p>	
13.	<p><u>Future Meeting Dates, Evaluation and Close:</u></p> <p>The next meeting of the South West Wiltshire Area Board will be held on Wednesday 23 June 2010.</p> <p>Future Meeting Dates:</p> <ul style="list-style-type: none"> • Wednesday 23 June 2010, 7.00pm at South Newton and Great Wishford Village Hall. • Wednesday 25 August 2010, 7.00pm at East Knoyle Village Hall. • Wednesday 13 October 2010, 7.00pm at The New Remembrance Hall, Charlton. 	

MINUTES

Item No. 4

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Council Chamber, County Hall, Trowbridge
Date: 18 May 2010
Start Time: 1.23 pm
Finish Time: 1.24 pm

Please direct any enquiries on these minutes to: James Hazlewood (Senior Democratic Services Officer), Tel: 01722 434250 or (e-mail) james.hazlewood@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Tony Deane, Cllr Jose Green, Cllr Brigadier Robert Hall (ex-officio) and Cllr Bridget Wayman

Apologies:

Cllr Richard Beattie and Cllr George Jeans

1. **Election of Chairman**

The Chairman of the Council sought nominations for the position of Chairman of the South West Wiltshire Area Board for the 2010/11 municipal year.

Decision

Councillor Bridget Wayman was elected Chairman of the South West Wiltshire Area Board for the 2010/11 municipal year.

Councillor Wayman in the Chair

2. **Election of Vice-Chairman**

The Chairman sought nominations for the position of Vice-Chairman of the South West Wiltshire Area Board for the 2010/11 municipal year.

Decision

Councillor Jose Green was elected Vice-Chairman of the South West Wiltshire Area Board for the 2010/11 municipal year.

South West Wiltshire Area Board 23 June 2010

Chairman's Announcements

Highways Programme for 2010-11

The annual programme of highway maintenance and improvement schemes for 2010/11 has been approved. This information is presented on an individual community area basis and is available on the Council's website under Community Area Highway Information.

The information includes lists of proposed highway and related works for 2010/11 with facts and figures about the roads in your area.

Web link:

<http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwayspavements/areaboardhighwayinformation.htm>

Further enquiries should be made to Spencer Drinkwater, Principal Transport Planner, on 01225 713480.

South West Wiltshire Area Board 23 June 2010

Chairman's Announcements

Contaminated Land Strategy for Wiltshire

Under the terms of the Environment Act 1995 the Council is obliged to develop and adopt a formal strategy that details how it proposes to deal with historic land contamination. The Contaminated Land Strategy for Wiltshire document unites the work previously carried out by the four district councils in one policy document.

The legislation requires Wiltshire Council to survey the district for potentially contaminated land (for example gas works, landfills and industrial or commercial uses) and it applies equally to land that was contaminated before the Act, as well as new contamination.

Consultation on the document remains open until 10 May 2010. If you would like to contribute your views by email or in writing, please contact your Democratic Services Officer, Lisa Moore, for how to do this.

Email: publicprotectionnorth@wiltshire.gov.uk

Written Address:

Specialist Environmental Protection Team

Public Protection Services

Monkton Park

Chippenham

Wiltshire

SN15 1ER

Report to	South West Wiltshire Area Board
Date of Meeting	23 June 2010
Title of Report	Community Area Grants

Purpose of Report

To request that Councillors consider one application seeking Community Area Grant Funding.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. The South West Wiltshire Area Board was allocated a 2010/11 budget of £121,046 for community grants, community area partnership core funding and councillor-led initiatives, apportioned as follows:
 - Mere Community Area £39,603
 - Tisbury Community Area £39,525
 - Wilton Community Area £41,918
- 1.3. The carry forward from the 2009/2010 budget was £7,608 giving a total figure of £128,654 for the 2010/2011 budget:
 - Mere Community Area £41,041
 - Tisbury Community Area £38,760
 - Wilton Community Area £48,853
- 1.4. The 2010/11 funding criteria and application forms are available on the Council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report

- Community Area Grant Application Pack 2010/11
- Nadder Valley Community Area Plan

2. Application SWW 42-10

Applicant	Project proposal	Funding requested	Matched by Applicant
Chilmark Playground Management Committee	Safety surfacing and new swing seats for play area	£833	£870

- 2.1. The full application is attached
- 2.2. The application meets grant criteria 2010/11:
- 2.3. The application demonstrates links to the Community Plan
- 2.4. The application meets Wiltshire Council priorities
- 2.5. Summary details about the applicant:
The Playground Management Committee is a stand-alone group. It receives a small amount of funding from the parish council for insurance and inspection costs only.
- 2.6. Summary details about the project:
Purchase and installation of swing seats and safety-surfacing an existing play area.
- 2.7. What will happen if the Area Board makes a decision not to fund the project
They would not be able supply a suitable safety surface for the playground and ultimately the playground would close.

3. Financial Implications

3.1. If the grant is awarded in line with applications, the Area Board will retain a balance of **£114,786**:

- **£37,041** for the Mere Community Area
- **£28,892** for the Tisbury Community Area
- **£48,853** for the Wilton Community Area

Appendices	Appendix 1 Chilmark Playground Management Committee
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Report Author	Richard Munro, Community Area Manager Tel: 01985 844825 E-mail richard.munro@wiltshire.gov.uk
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Performance Reward Grant Scheme

APPLICATION FORM

To be returned to:

Karen Spence, Performance Manager, Performance Team

Email: wiltshirelaa@wiltshire.gov.uk

Area Board	All Area Boards
Form submitted by (contact for all queries)	<p>Clr Chris Williams Portfolio Holder for communities Chairman Tidworth Area Board</p> <p>(Contact: Mary Cullen, Area Boards Team)</p>
Name of initiative	Wiltshire Community Payback (WCP) – Engaging the Community
Brief Description of Initiative	<p>This project has the following objectives:</p> <ol style="list-style-type: none"> 1. Reduce the fear of crime and create a stronger more inclusive communities; 2. Reduce re-offending through community engagement 3. Increase resources directed at those key street scene issues that affect community wellbeing, such as: vandalism, graffiti, gum, litter, maintenance, etc; 4. Involve the public, parishes and area boards more directly in the criminal justice system building public understanding and service responsiveness; 5. Targeting resources at projects and priorities identified by the public, parishes and area boards through the Community Issues System; and 6. Extend the availability of WCP resources into rural communities <p>The scheme has the support of Wiltshire Probation Service, Wiltshire Council and the Area Boards.</p> <p>A report detailing the aims and objectives of the scheme was presented to a recent meeting of the Chairs of Area Boards</p>

where the initiative was well received and supported. The bid will go to all Area Boards in the next round for their support.

Background

The Community Payback Scheme run by Wiltshire Probation Service enables offenders to repay their debt to society through the contribution of time and labour to help local communities tackle problems such as littering and graffiti.

In Wiltshire over 72,000 hours of Community Payback are completed every year by offenders on a community sentence. This equates to approximately £378,500 hours of free labour to local communities

The scheme provides the following services

- Litter removal
- Clearing undergrowth
- Environmental projects
- Repairing and redecorating community facilities
- Removing graffiti
- Related projects

Currently the scheme operates in the following way.. Anyone can nominate a project subject to it fitting the criteria set out below

- It must benefit the local community
- It must not take paid work away from others
- No one must profit from the work
- It must be challenging, demanding & occupy a group of offenders
- It must be worthwhile and constructive
- Offenders must be seen to be putting something back into the community

The Community Payback Team will assess projects for suitability and for health and safety implications.

Offenders usually work as part of a team, monitored by a supervisor and will work all day with short breaks. Due to the nature of the majority of Unpaid Work (i.e. visible outdoor work), groups usually have to travel some distance to access facilities and take comfort breaks etc. This is a particularly pertinent issue in rural locations, where the distance to access facilities, especially at weekends, can mean that the project is sometimes unable to run at all. Extension of the scheme and the provision

of utilities trucks will facilitate increased physical hours of Community Payback being undertaken. Furthermore it will enable those rural projects located at a significant distance from accessible facilities to be completed, which otherwise would not be possible.

In the last year the scheme has carried out over 54,000 group work hours on projects:-

- 7% of these were **directly** referred by members of the public
- 4 % were proposed by Parish Councils in the Wiltshire Area Board Region
- Less than 2% of these hours were completed on projects proposed from the Area Boards directly.

Wiltshire Community Payback (WCP) provide a supervisor and a group of offenders to undertake Unpaid Work. However, due to the nature of the work WCP have recently implemented a donation or charging scheme (£15 per session) towards the purchasing and maintenance of equipment to enable the projects to run. In the last year WCP received £1986.09 in donations. If this application is successful, the scheme will be amended to make any referrals made through the Area Boards exempt from all donation charges.

Project details

The money sought from the LPSA fund will be used to purchase three utilities trucks. These trucks have toilet, rest and refreshment areas to enable our teams to work in more rural areas and at sites where such facilities do not already exist. It will also enable the purchase of high pressure gum and graffiti removal equipment as well as additional mowers, strimmers and gardening tools to support our environmental and grounds maintenance activities. The bid also allows for some administrative support for the first year to get new processes and systems in place so the scheme links effectively with Wiltshire Council's Area Boards and involves local communities.

The investment requested will achieve the project aims and the following specific outcomes.

- Extend the provision of Community Payback into villages and rural locations.
- Extend the hours worked and the cost benefit of the scheme
- Extend the range of services offered through the scheme – through the provision of a greater range of equipment

	<ul style="list-style-type: none"> ■ Link the scheme to the Area Boards' Community Issue system ■ Facilitate greater community/public engagement and encourage more projects to be nominated directly by the public through the Area Boards. ■ Raise awareness of WCP in a manner that will increase its deterrent value 	
Please put a cross against the ambition(s) that this initiative will support	Building resilient communities	X
	Improving affordable housing	
	Lives not services	X
	Supporting economic growth	
	Safer communities	X
	Protecting the environment	X
	Action for Wiltshire – combating the recession	
Amount of funding sought	£73,050	

What will this money be spent on? (please show split between capital and revenue. For capital expenditure guidance – see Appendix 1 in the Bid Pack)	Total Project Cost £73,050		
	Item	Capital	Revenue
	Utilities Trucks @ £10,000 each plus VATx3	35250	
	Mowers @ £400 eachx4	1600	
	Strimmers@ £300 each x 4	1200	
	High pressure cleaners for removal of graffiti, chewing gum @ £6,000 each x2	12,000	
	Gardening equipment	3,000	
	Project Co-ordinator for one year part-time		15,000
	Promotion and marketing year one		5,000
	Total	53,050	20,000
Please describe how your initiative will support the ambition(s) indicated above, and summarise the action that will be taken	<p>The Community Payback initiative will support the LAW ambition of Building Resilient Communities through enabling local communities to work together to identify and agree priority areas for environmental improvement such as the removal of graffiti or chewing gum, hedge clearing etc. It will allow for this work to be carried out quickly, effectively and to a good standard thus demonstrating responsiveness to local need and speedy resolution of local issues.</p> <p>Local people will identify projects which would benefit from the scheme and a range of project proposals in each community area will be considered and prioritised by Wiltshire council's area boards. Local people will participate in decision-making on schemes and elected members will be further developed in their community leadership roles.</p>		

	<p>This scheme will improve the way in which organisations in Wiltshire work together. It will require and enable close working relationships between Wiltshire Council’s area boards, town and parish councils, Wiltshire Police and probation services and local people to identify appropriate community projects, prioritise them and roll out schemes across Wiltshire.</p> <p>It will contribute to the development of stronger and more inclusive communities by highlighting the efforts of offenders to repay their debts to society and challenging negative stereotypes of offenders.</p> <p>The scheme will particularly benefit offenders, particularly young offenders, by enabling them to take part in positive activities, and to develop new skills which will enhance their future employability. This will contribute, in turn, to LAW ambitions to reducing re-offending rates.</p> <p>This scheme will also contribute to perceptions of safer communities by demonstrating that positive rehabilitation activities taking place which benefit everyone in the community and the work of probations services.</p> <p>Finally, the scheme will contribute to the development of cleaner/greener neighbourhoods and increasing people’s sense of wellbeing and satisfaction with their local area as a place to live (National Indicator)</p>
<p>What makes this initiative a local priority (e.g. evidence from research and local support)</p>	<p>Evidence from the issues reported to Area Boards across Wiltshire demonstrates that there are a range of issues impacting on local communities which would benefit from this scheme.</p> <p>Specific examples include ‘Graffiti on the Assizes court in Devizes’, ‘persistent litter problems around MacDonalDs in Melksham’, ‘Overgrown undergrowth in Warminster’, ‘Chewing gum residue in Devizes’, and reports of overgrown footpaths in various areas.</p> <p>We anticipate further reporting of issues with the marketing and roll out of the Community Payback Scheme through Area Boards.</p> <p>The Community Payback Scheme is currently well used by Parish Council’s across Wiltshire for schemes including Lacock church and village grounds;, Durrington footpaths and Cemetery; Winterslow Church, footpaths and village hall; Market Lavington footpaths; Tilshead village hall and Yatesbury Pond (to name but a few) and there is increasing demand for the service (10 Parish councils have referred projects recently). There are currently 117 community issues in the system that could potentially benefit from the WCP scheme.</p>

<p>How will you know you have been successful?</p>	<p>We will know we have been successful when we are able to increase the number of hours of community payback time delivered in local communities across Wiltshire, which have been proposed by the public through the Area Boards. With the purchase of utilities trucks powered by generators, offering tea making facilities, toilets and hot water we will be able to become more self sufficient and be able to extend the Community Payback service into more rural parts of the county thus benefiting more people and local communities. We will also know we have been successful when we have changed/altered public perceptions concerning offenders and have evidence to show that local people are supportive of and value the scheme.</p>																				
<p>How will you measure the impact? (may have more than one measure)</p>	<p>We will measure the number of hours of Community Payback time delivered in response to issues raised by local communities through Area Boards and would anticipate seeing an increase in hours delivered from 6,480 to 23,760 hours over the next 3 years.</p> <p>We will also measure success through perception surveys at Area Board meetings both before and after community payback schemes have been delivered locally. We will know we have been successful when there is a percentage increase in the number of people who believe that community payback is a worthwhile scheme delivering benefits both to local communities and offenders.</p> <p>We will measure the number of issues referred and timescales for their resolution. We will set targets around this. We would hope that in a wider context that this scheme will have a positive impact upon wider confidence scores, which are measured in relation to Community Safety and Criminal Justice Board activities.</p>																				
<p>• What is your improvement target (s), and when do you expect to achieve this/these?</p>	<p>The improvements targets are to achieve a four fold increase in the completion of group work hours, which have been proposed by the Public through the area Boards by 2013, as follows.</p> <table border="1" data-bbox="491 1451 1441 1608"> <thead> <tr> <th>WCP Referrals</th> <th>2009/10</th> <th>2010/11</th> <th>2011/12</th> <th>2012/13</th> </tr> </thead> <tbody> <tr> <td>Direct public</td> <td>7%</td> <td>9%</td> <td>11%</td> <td>11%</td> </tr> <tr> <td>Parish council</td> <td>4%</td> <td>6%</td> <td>8%</td> <td>8%</td> </tr> <tr> <td>Area Board</td> <td>7%</td> <td>10%</td> <td>14%</td> <td>14%</td> </tr> </tbody> </table> <p>Over the period shown, the WCP hours linked to community referrals will increase from 6,480 (value £34,020) in 2010, to 23,760 hours (value £124,740) in 2012 and 2013. This represents a very significant realignment of public service around community priorities.</p> <p>To achieve a percentage increase in positive public perception of Community Payback. This will be measured by before and after perception surveys being administered at a number of Area Board meetings.</p>	WCP Referrals	2009/10	2010/11	2011/12	2012/13	Direct public	7%	9%	11%	11%	Parish council	4%	6%	8%	8%	Area Board	7%	10%	14%	14%
WCP Referrals	2009/10	2010/11	2011/12	2012/13																	
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Parish council	4%	6%	8%	8%																	
Area Board	7%	10%	14%	14%																	

<p>• How will you ensure that the improvement continues after the end of the initiative?</p>	<p>Once the processes and procedures to roll the scheme out through area boards have been agreed and put into place, the improvements will continue into the future. There is an existing infrastructure in place to support the development and management of the scheme. Quality Assurance Managers and supervisors are already in place and a link Worker will work with Community Area Managers and Area Boards to manage referrals, prioritise and schedule works</p>
<p>Who will benefit from this initiative?</p>	<p>Through the Community Payback – Engaging the Community Scheme, communities right across Wiltshire will benefit from improved quality of life and cleaner/safer environments.</p> <p>Offenders will particularly benefit from the scheme as outlined above and reoffending will be reduced.</p> <p>Wiltshire Council and partners will benefit from enhanced reputation for delivering on local priorities, delivering safer and cleaner environments and engaging local communities in identifying their own problems and working out solutions.</p>
<p>Confirm no unfunded commitments from this initiative</p>	<p>I confirm that there will be no unfunded financial commitments arising from this initiative. The intention is for this scheme to provide equipment which has a long life span and to pump prime the initiative so at this point in time there is no anticipation that further application for funding will be necessary to maintain the benefits of this scheme.</p>
<p>What are the key risks to success and how will these be managed?</p>	<p>Lack of take up This risk will be managed through promotion and publicity about the scheme. This risk is unlikely to materialise however as there is an existing and increasing demand for responses to environmental issues across the county, with 18 area boards and over 250 parish councils to service.</p> <p>Excessively high level of demand This will be managed through development of a prioritised list of areas for assistance which will be developed by our Area Boards. There are existing procedures and processes in place within Community Payback for scheduling works and managing demand.</p>
<p>Who will manage the initiative</p>	<p>Community Payback – Engaging the Community scheme will be one of the vehicles from which Unpaid Work Requirements ordered by the Courts are implemented</p> <p>The initiative will be managed by Wiltshire Probation service building on the existing scheme and infrastructure which includes management, reporting and quality assurance frameworks. Regular reporting will take place to Wiltshire Probation Board, Area Boards, Wiltshire Council and ultimately to the local community</p>

Signed:

Cllr Chris Williams, Wiltshire Council Portfolio Holder for Communities (on behalf of All Area Boards)

A handwritten signature in black ink, appearing to read 'Mike Hazeltine', with a long horizontal flourish extending to the right.

**Mike Hazeltine, Assistant Chief Officer (Interventions)
Wiltshire Probation Service**

Dated: 11th Feb 2010

NHS Update - May 2010**Pioneering role for Wiltshire's Director of Public Health**

Wiltshire's Joint Director of Public Health, Maggie Rae, has taken on new responsibilities at Wiltshire Council that came into affect in April 2010.

In addition to her existing responsibilities, Maggie will manage the Public Protection Unit including community safety and anti-social behaviour, environmental protection and licensing, commercial and consumer protection, joint-intelligence research and emergency planning.

The new role demonstrates an innovative evolution of the existing role of Joint Director of Public Health and puts Wiltshire at the forefront of the Government's ambitious and wide-ranging programme of reform to deliver a multi-agency approach to community safety across policing, health, justice, antisocial behaviour and problem families.

Early screening for Down's Syndrome

A new service is now being offered to all pregnant women screening for Down's syndrome in early pregnancy. All women are now being offered a screening test for Down's syndrome that involves a scan and blood test- known as the combined first trimester screening test. This test can be performed from 11 weeks and up to 13 weeks and 6 days. The ultrasound scan measures the nuchal area (a thin film of fluid under the skin at the back of the baby's neck) and the blood test measures the amount of 2 hormones that are found naturally in the mother's blood, in pregnancy.

Referral to the first trimester screening clinic is generated by the midwife, at the booking appointment (usually between 8-10weeks). Women will be offered an appointment for the first trimester screening clinic when they are 12 weeks pregnant and will be able to choose to have first trimester screening for Down's syndrome or a dating scan.

Women who book after 13 weeks and 6 days will be offered the triple test- a second trimester screen- for Down's syndrome screening. This test is available from 15 weeks and up to 20 weeks and 6 days of pregnancy. Again a high risk result will be followed up with the offer of a diagnostic test.

The next Board meeting will be held on **26 May 2010, in the Conference Room at Southgate House, Devizes**

Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Maggie Goodman, NHS Wiltshire (tel: 01380 733827, email: maggie.goodman@wiltshire.nhs.uk)

For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs

NHS Update – June 2010**Primary Care Development forges ahead in Westbury**

The location of Westbury's Primary Care Development was revealed to a gathering of about 70 residents at a Town Council meeting on 10 May 2010.

The development will be located at Leigh Park, Westbury, on the opposite side of Mane Way from the local shops. Plans for the development have evolved through the work of a Steering Group with members drawn from NHS Wiltshire, the Westbury Group Practice, Patients' Forum, League of Friends and the Town Council.

The Primary Care Development (PCD) will include an extended modern GP surgery which combines the Eastleigh Surgery and the White Horse Surgery with a range of other health care services, all under one roof.

The PCD will accommodate all the services that are currently provided from Eastleigh and White Horse Surgery, and in addition to this there will be a number of new services available that Westbury people currently have to travel to other towns to access. The services available will be:

- 8 GPs from the existing surgeries (so people will continue to see their family doctor), plus a GP in training
- Nurse Practitioners, who are able to see, treat and prescribe for patients
- Nurses, providing a wide range of services from Family Planning to Asthma care
- Consultant outpatient clinics
- A minor surgery suite, which will be used by staff and visiting Secondary Care consultants
- The Westbury and Warminster Neighbourhood Teams (who provide community healthcare to patients in their own homes)
- A mobile diagnostics centre, for screening services and diagnostic tests Community midwives, providing antenatal and postnatal care
- Health visitors
- Outpatient X-ray facilities for patients under the care of specialists at Salisbury District Hospital
- A stand-by point for the Ambulance Service
- A dental surgery, which will extend to three dentists on site, providing NHS and private dental services
- Primary care counselling services
- Lifestyle management services, including diet, exercise advice and smoking cessation support
- The practice is in negotiation with a Pharmacy Provider

The building will be approximately 2400 square metres in floor area, compared to the existing Eastleigh Surgery which is less than 700 square metres.

The current car parking proposals include about 100 parking spaces for patients; the site is within walking and cycling distance of many homes in the area and within about 500 metres of existing bus stops. Access to the site will be promoted via community transport services and in addition, the Steering Group and the BA13 Transport Group are exploring the possibility of improving bus links to the area to secure the best possible transport infrastructure through a 'travel plan'.

Westbury people were given the opportunity to check further progress at an Open Day at the Paragon on 26th May. The architect, the GPs, travel planners and representatives from NHS Wiltshire were present to talk and answer questions about the plans for the new development.

Coalition Programme for Health

The government announced its Coalition Programme for the next five year's of this parliament.

Key announcements for the NHS include:

- Health spending will increase in real terms each year
- An independent Health Board will allocate financial resources and coordinate commissioning
- The role of the GPs in commissioning will be strengthened
- Extending patient choice for all services including choice of GP
- Strengthening the role of the Care Quality Commission so it becomes an effective quality inspectorate and developing Monitor as an economic regulator
- **Delivering a stronger local voice through directly elected individuals on PCT boards. The remainder of the board will be appointed by the local authority. The Chief executive and principle directors will be appointed by the Secretary of State**

New Ministerial Team

The new coalition government has appointed its Ministerial Team for the Department of Health:

Secretary of state for Health – Andrew Lansley

Minister of State for Care Services – Paul Burstow

Parliamentary Under Secretary of State for Quality (Lords) – Earl Howe

Parliamentary Under Secretary of State for Public Health – Anne Milton

The Wiltshire Concordat

The Chairman of NHS Wiltshire, Tony Barron, has led the path to the establishment of a new Wiltshire Concordat, which was signed by Wiltshire's health and social care organisations, as well as Wiltshire Council and NHS Wiltshire, in May.

The Concordat sets out a commitment from the organisations involved in the areas of health and social care to work together to ensure the continued delivery of high quality services for Wiltshire people during a period of constrained funding for public services.

It brings together and underlines the aim all our hospitals, the mental health service, the ambulance service and GPs in Wiltshire to deliver services and support people to live healthy lives.

Reading to unborn babies - Wiltshire midwife wins national bid

Wiltshire Maternity Services have succeeded in a bid to take part in a national pilot scheme to support vulnerable pregnant women in reading to their unborn babies. The pilot, organised by the Book Trust charity with the title 'Story Bump', is aimed not only at encouraging brain development in the baby, but also helping vulnerable women to engage with their unborn child. Wiltshire is the only county to be chosen in the South West.

The successful bid was the work of Anita Johnson, who works as a Specialist Support Midwife based at the Princess Anne Wing of the Royal United Hospital, Bath.

The pilot, starting in September over 12 sites nationally, follows a successful smaller trial with 50 teenage mums in the Nottingham and Cheshire East area. It links in with existing partnership work being done with Wiltshire Council in the Trowbridge and Calne areas – both pilot sites for the national Partners in Literacy project. Link midwives who work with teenage parents-to-be are currently working with the Partners in Literacy lead from the council to look at ways of encouraging literacy skills.

The next Board meeting will be held on **21 July 2010, in the Conference Room at Southgate House, Devizes**

Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Maggie Goodman, NHS Wiltshire (tel: 01380 733827, email: maggie.goodman@wiltshire.nhs.uk)

For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs

Outside Body Title	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Rep's Appointed
SW7CAP (Mere CAP)	To inform on the development of the Community Area Plan	Development of the Community Area Plan		No	1	
TAPCAP (Tisbury CAP)	To inform on the development of the Community Area Plan	Development of the Community Area Plan		No	1	Tony Deane & Bridget Wayman as Sub
WilCAP (Wilton CAP)	To inform on the development of the Community Area Plan	Development of the Community Area Plan		No	1	
South West Wiltshire Youth Issues Group (CAYPIGS)	So young people can present ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	Up to 2	Tony Deane & Bridget Wayman
Tenants Panel	So Tenants Panel can inform Area Board and be informed, of issues in the area concerning council tenants	To promote & Represent the interest of all Council Tenants	Every 6 Weeks	Yes	1 & 1 Sub	Jose Green & George Jeans as Sub
Tisbury & District Sports Centre Managing Body	To ensure that centre issues can be heard at Area Board level and by the new Council	To provide recreational and sporting facilities in the community	Quarterly	Yes	2 & 1 Sub	Tony Deane & Bridget Wayman with Richard Beattie as Sub
Compton Abbas Airfield Consultative Panel	To act as a conduit between LA and the airfield	To ensure considerate operation of airfield	One meeting per annum	Yes	1	George Jeans

SOUTH WEST WILTSHIRE AREA BOARD

Item No. 18

Please note: this is a working document which is subject to change due to availability of relevant Officers/Partners and relevant time scales.

Date	Cabinet Member Attending	Location	Area Board Agenda Main Items	Other events (provisional)
<p>'A Senior Moment' An event to publicise and promote Services for Older People Thursday 15 July 2010 at Nadder Hall, Tisbury from 3.00 – 7.00pm</p>				
25 August 2010	Cllr Jane Scott	East Knoyle Village Hall	<ul style="list-style-type: none"> • CAP Updates (requests for second tranche of funding) • Results of Community Flooding Consultation • Dorset / Wiltshire Partnership working <p>Standard items including Partner and Parish Council Updates, Local Issues and Community Area Grants.</p>	Consultation on Waste Sites
<p>'Youth Fair' An event to promote and highlight Services for Young People September/October 2010 (actual date tbc)</p>				

13 October 2010	Cllr Fleu de Rhe-Philippe	The New Remembrance Hall, Charlton	<ul style="list-style-type: none"> • Gypsy and Traveller Consultation • Leisure Review • CAPs Update • CAYPIGs Update <p>Standard items including Partner and Parish Council Updates, Local Issues and Community Area Grants..</p>	Standards Committee presentation
8 December 2010	Cllr Lionel Grundy	Dinton Village Hall	<ul style="list-style-type: none"> • CAPs – (community area plan and request for third tranche of funding). • Budget Consultation. <p>Standard items including Partner and Parish Council Updates, Local Issues and Community Area Grants.</p>	

Community area manager: Richard Munro (Richard.munro@wiltshire.gov.uk)

Democratic services officer: Lisa Moore (lisa.moore@wiltshire.gov.uk)

Service director: Graham Hogg (graham.hogg@wiltshire.gov.uk)